

Data Protection Declaration

The protection of your personal data is very important to us. Below we inform you of the type, method and objective of the collection and processing of your personal data in connection with the use of this website.

1. We collect and process personal data giving due consideration to data protection laws in order to guarantee and optimise our website and for the purpose of performing the contractual relationship. Your data will not be passed on to third parties, unless there is a legal obligation to disclose it, e.g. due to a demand made by a public prosecutor or a judicial order.
2. As soon as you visit our website or access a file, technical information such as the browser type and the date and time of the processing request is recorded and stored anonymously. Evaluating information such as this enables us to continually improve our website and its user-friendliness.
3. You also have the option to get in touch with us via the contact form or to enter into a contractual relationship. The information that you enter in connection with this is provided by you with your explicit consent. The personal data that we receive from you will be used exclusively for the purpose for which you have submitted the data to us, and in order to keep you up to date regarding changes and news in relation to our offer. You will only be sent electronic and postal advertising material to the extent permitted by applicable laws. You are entitled to revoke your permission to process and use your data at any time and free of charge, with effect for future use. Sending a message to that effect to the address stated on the site notice page will be sufficient.
4. Our website also uses cookies. Cookies are files that transmit the web pages you visit onto your computer for identification purposes, which facilitates navigation for subsequent visits. Thanks to the cookies, not all required data has to be entered again with each use. It makes it possible for us to tailor our web pages to your specific needs. If you do not want cookies to be used, you can refuse acceptance of cookies in your browser. Please refer to your browser manufacturer's manual for detailed information as to how this is done. Please note, however, that the deactivation may impair the functional scope of our website offer.
5. Google Analytics: some of our websites use Google Analytics, a web analysis service of Google Inc. ("Google"). Google Analytics uses so-called "cookies", small text files which are stored on your computer and enable the manner in which you have used the website to be analysed. The information generated by the cookie about your use of the website (including your IP address) is transmitted to a Google server in the USA and stored there. Google will use this information to evaluate your use of the website, to compile reports about the website activities for the operator of the website and to provide other services connected with the use of the website and the use of the Internet. Google may also pass this information on to third parties if need be, if this is required by law or if third parties are processing said data on behalf of Google. Google shall under no circumstances connect your IP address with other Google data. You are able to prevent the installation of cookies by setting your browser software accordingly; however, we must point out to you that if you do so it is possible that not all functions of this website will be usable to the fullest extent. By using this website you are declaring your consent to the processing of the data relating to you collected by Google in the manner and for the purposes described above. The data collection and use of your IP address can be revoked at any time with effect for future use tools.google.com/dlpage/gaoptout. We must point out to you that on this website the Google Analytics code has been expanded with the code "gat._anonymizeIp();" and that your IP addresses are therefore only

processed in a shortened format in order to rule out the possibility of a direct link with your person being established.

6. Facebook: our website links up to the social network Facebook.de, which is operated by Facebook Inc., 1601. S. California Ave, Palo Alto, CA 94304 USA. If you are logged on to Facebook, it can give your Facebook account your permission for data transfer to Facebook. Information on the purpose and extent of the data collection and the further processing and use of data by Facebook, as well as your corresponding rights and options for setting your privacy protection, can be found in Facebook's data protection information.
7. We also use Twitter and the re-tweet functions, i.e. so-called "social plugins" of twitter.com, operated by Twitter Inc. 795 Folsom St., Suite 600, San Francisco, CA 94107. If you use the re-tweet function the website that you have visited will be disclosed to third parties and will be connected to your twitter account. Detailed information about twitter's handling of your data and about your rights and options for setting your privacy protection can be assigned if you press the "Like" button on twitter and can be found in Twitter's data protection information: <http://twitter.com/privacy>.
8. We have put in place extensive technical and organisational security measures in order to protect your data from unauthorized access or misuse. Our security procedures are checked regularly and are updated in line with technological progress.
9. If you so request, we can let you know in writing whether we hold any data about you and, if so, what data. In accordance with current law you are also entitled to demand the correction, blocking and deletion of your personal data, provided that no legal regulations prohibit this. Please contact the address stated on the site notice page.